



Transcript Changes Introduced in Phase I High Schools

As part of iNSchool, recent changes have been made to the Nova Scotia High School Transcript. These changes take effect *immediately* in all Phase I high schools. Eventually, all high schools in Nova Scotia will use the same transcript format.

What are the changes?

Here is a summary of the changes you will see:

- ❑ A student who withdraws from a course within the allotted time set by school board policy will have no record of the course indicated on her/his transcript. However, a student who withdraws after the allotted timeframe will have a record of the course on her/his transcript with a 'WD' for Withdrawal. 'AB' will be used in Conseil scolaire acadien provincial schools. A mark will no longer be recorded for the course.
- ❑ The transcript will be a record of completed courses, withdrawn courses, and courses accepted as transfer credits. The only exception to this is where 'IP' (In Progress) may be used for a course, such as Co-operative Education, IB, and AP, where there are remaining course requirements to be met. 'EC' (en cours) will be used for the Conseil scolaire acadien provincial. In such cases, a plan is developed and documented in the Guidance/Admin Log of the system, outlining the requirement(s).
- ❑ In order to satisfy post-secondary admission requirements, schools will print two separate documents: the 'In- Progress Course Report' and the transcript. The 'In- Progress Course Report' outlines the courses the student is currently enrolled in, the courses the student is registered in for the remainder of the year, and the student's mark-to-date in his/her current courses.
- ❑ In order to support the system's ability to calculate graduation requirements, approved transfer credits will be listed on the transcript. For example, 'Transfer Credit-English Level 10,' indicates that this transfer credit meets the requirement for English 10. A note will appear on the transcript which states, 'Transfer credits are credits earned outside of Nova Scotia that have

been recognized as meeting graduation requirements for the Nova Scotia High School Graduation Diploma.’

The grade level for transfer credits will be listed as L 10, L 11, or L 12. A ‘P’ in the mark column indicates a pass for the credit. Any documentation pertaining to transfer credits earned outside of Nova Scotia must be provided by the student.

- ❑ The key on the reverse of the transcript has been updated to reflect these changes. As a result, schools will use the key that is generated by the system. The transcript paper will only be used in situations where the transcript needs to be printed from the legacy system.

What’s next?

The Department of Education will advise post-secondary universities and colleges of these changes. As well, a Transcript Committee - including representatives from English Program Services, Student Services, French Second Language Services and Acadian and French Language Services Branch - has been established to work with iNSchool Project Managers to develop an updated version of the Nova Scotia Transcript Guide.

Thank you for your continued support and patience, as we continue to work through the implementation of iNSchool. As always, please contact your iNSchool Project Manager with any questions or concerns.

How do I learn more about iNSchool?

We encourage you to go to inschool.ednet.ns.ca for more information about iNSchool, to access ‘how to’ guides and other helpful resources, and to provide us with your feedback. We welcome your thoughts.

iNSchool - inschool.ednet.ns.ca - is a province-wide program aimed at leveraging technology to better support student achievement.