

PROVINCIAL CRITERIA FOR THE DEVELOPMENT OF AN INDIVIDUALIZED PROGRAM PLAN (IPP)

Annual IPP Development Criteria (To be checked by the Chair of the Program Planning Team)

Check all criteria that have been met. If you can't check all 5, the School Administrator must also do an override.

Prior to proceeding with the development of an annual IPP, the following criteria must be met:

- During the current school year, the program planning team has reviewed student progress in the previous year/semester in relation to the Public Schools Program or the previous IPP.
- An assessment of individual student learning needs ([Comprehensive Assessment](#)) has been completed in the current school year.
- The Program Planning Team Meeting Minutes in the student's Confidential Record (for the current or previous school year) reflect the discussions of programming and services options, including documented adaptations.
- The [Program Planning Process: A Guide for Parents](#) has been provided and reviewed with parents/guardians.
- Parents/guardians (and student, when appropriate) have actively participated throughout the program planning process leading to the decision to proceed with an IPP. Parents/guardians (and student, when appropriate) have been informed about what an IPP is, what evidence exists for an IPP to be developed, and the potential implications of an IPP. Communication, co-operation and collaboration among professionals and parents/guardians are essential in order to include the student's racial/cultural identity, strengths, challenges and interests to ensure appropriate programming.

Approval to proceed with the development of an IPP, other than as outlined above, can only be given by the School Administrator (override approval is required below).

Override by School Administrator (*Can only be checked by a School Administrator*)

Not all of the above criteria are applicable for this student and, as School Administrator, I'm overriding the above criteria and permitting the development of an IPP for the following reason:

- The student is transitioning into grade Primary with identified special needs that will require the development of an IPP; the Program Planning Team may proceed to Stage 5 (Individual Program Plan development).
- The student with an IPP is transitioning from another school or jurisdiction and their IPP has been reviewed. Evidence exists in the accompanying documentation that the criteria above have been met.
- The parents/guardians have not participated in Program Planning Team meetings and there is documentation on file that parents/guardians have been contacted in more than one way and invited to participate in the Program Planning Team meetings. Ongoing attempts will be made to involve parents/guardians.

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